

Issued to:

Issued by:

Date of issue:

Next checklist date:

The Traffic Commissioner hereby authorises the holder of this licence to use on a road public service vehicles, which have their operating centres in this Traffic Area, for carrying passengers for hire or reward, subject to the condition that the total number of vehicles used under this licence at any time does not exceed the maximum number of discs issued & any other conditions which are set out overleaf.

**The maximum number of Public Service Vehicles authorised in accordance with the Public Passenger Vehicles Act 1981 (as amended) is:**

**Traffic Commissioner**

**Operating Centres**

<b>Operating Centre:</b>	<b>Address:</b>	<b>Vehicles</b>	<b>4</b>
	<b>UNIT 1  ELDIN INDUSTRIAL  ESTATE  LOANHEAD  EH20 9QX</b>		
<b>Conditions or Undertakings</b>			

**Transport Manager(s)**

Ross Brinson

**Conditions Attached to this Licence**

(if there are no restrictions/conditions, the section below will be left blank)

**Undertakings Attached to the Licence**

(The undertakings, given or procured to be given by the licence holder, which were considered by the Traffic Commissioner to be material to the grant of the licence or to one or more subsequent variations to the licence.)

The licence holder shall make proper arrangements so that:

- (a) the laws relating to the driving and operation of vehicles used under the licence are observed;
- (b) the rules on driver’s hours and tachographs are observed and proper records kept;
- (c) vehicles do not carry more than the permitted number of passengers;
- (d) vehicles, including hired vehicles, are kept in a fit and serviceable condition;
- (e) drivers report promptly any defects that could prevent the safe operation of vehicles, and that any defects are promptly recorded in writing; and
- (f) records are kept (for 15 months) of all safety inspections, routine maintenance and repairs to vehicles, and made available on request.

Vehicles with eight passenger seats or less will not be operated under the licence without the prior written agreement of the traffic commissioner who may require you to agree to certain undertakings.

Limousines and novelty type vehicles are not to be operated under this operator’s licence.

**Additional Undertakings Attached to the Licence**

(Any other undertakings on the licence given or procured to be given by the applicant. If there are

none, this section will be left blank.)

## **1 Requirements of the Licence Holder – Standard Licence**

Under the provisions of Sections 19 and 20 of the Public Passenger Vehicles Act 1981 and the Public Service Vehicle (Operator's Licences) Regulations 1995, the holder of the licence is required to notify the traffic commissioner in writing within 28 days of any of the following change of circumstances or occurrences.

### **1) Change of circumstances**

In the event of changes to the following;

- a) business address (i.e. the effective address to which correspondence is to be sent);
- b) the requirement to have an effective and stable establishment in Great Britain, including the address of establishment or the requirement to have access to a vehicle;
- c) address(es) of operating centre(s);
- d) the arrangements for the inspection/maintenance of vehicles;
- e) ownership of the business including partnership arrangements and in the persons holding shares in a company, which cause a change in control of the company.

### **2) Transport manager**

In the event that any person named on the licence as a transport manager ceases to be employed as a transport manager for this licence

### **3) Bankruptcy or liquidation**

In the event of the bankruptcy or liquidation of the holder, or the sequestration of his estate or the entry into administration of the holder or the appointment of a receiver, manager or trustee of his road passenger transport business

### **4) Relevant convictions**

The holder of the licence shall notify the traffic commissioner in writing of

- a) any conviction of the holder of the licence;
- b) where the licence is held by persons in partnership of any conviction of each such person; and
- c) any conviction of any officer, employee or agent of the holder for an offence committed in the course of the holder's road passenger transport business.

For the purposes of section 19 (1) and (2) the issue of a fixed penalty notice or conditional offer under Part 3 of the Road Traffic Offenders Act 1988 is to be treated

as a relevant conviction.

#### **5) Occurrences which affect:**

The requirement to be of good repute;

The requirement to be of appropriate financial standing; or

The requirement as to professional competence;

The requirement to have an effective and stable establishment in Great Britain namely;

- a) any changes to the specified address of establishment, and
- b) the requirement to have access at all times to at least one public service vehicle registered or in circulation in Great Britain.

#### **6) Information about vehicles**

The holder of the licence shall report to the Secretary of State as soon as practicable;

- a) any failure or damage to a vehicle owned by the holder which is calculated to affect the safety of its occupants or persons using the road; and
- b) any alteration made in the structure or fixed equipment of any vehicle owned by him.

#### **7) Requirement to supply additional information**

The holder of the licence shall supply the traffic commissioner with any other information that may reasonably be required about the vehicles owned by the holder or about any material change in his circumstances.

#### **Notes:**

1. Subject to revocation or other termination under any relevant provision of the Public Passenger Vehicles Act 1981 this licence shall continue in force indefinitely.
2. This licence must not be altered in any way except by the Traffic Commissioner or a person authorised by the Traffic Commissioner.
3. The licence is not assignable or transmissible on death or in any other way.
4. The licence terminates if the holder dies, or is declared bankrupt, or in Scotland has his/her estate sequestrated, or is adjudged incapable of managing his/her own affairs.
5. The licence can be revoked, suspended or varied by the Traffic Commissioner on any of the grounds set out in section 17 of the Public Passenger Vehicles

Act 1981.

6. If the holder wishes to operate additional vehicles above the maximum authorised or of a different type from those specified, a separate application must be made to the Traffic Commissioner.
7. When notifying any change of transport manager, the holder should inform the Traffic Commissioner of the new name of the manager and provide evidence of professional competence and return the licence.
8. Relevant convictions are the convictions specified in the Schedule to the Public Service Vehicle (Operator's Licences) Regulations 1995.
9. Any person who contravenes any condition on the licence will be liable to a fine on conviction.
10. Any person not fulfilling an undertaking will be liable to disciplinary action by the Traffic Commissioner.